

MINUTES

UTAH PROFESSIONAL COUNSELORS LICENSING BOARD MEETING

September 19, 2006

Room 464 (formerly 457) – 4th Floor – 9:00 A.M.
Heber Wells Building

CONVENED: 9:04 A.M.

ADJOURNED: 10:22 A.M.

Bureau Manager:
Board Secretary:

Noel Taxin
Karen McCall

Board Members Present:

Marc M. Searle, Chairperson
Linda S. Protzman
Russell C. Gaede, PsyD
Gloria Miley

Board Members Absent:

Dean Workman

Guests:

Craig Jackson, Division Director

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Read and approve the July 19, 2006 Minutes.

Ms. Protzman made a motion to approve the minutes as read. Ms. Miley seconded the motion. **The Board vote was unanimous.**

APPOINTMENTS:

9:40 A.M.

Paul Nelson, Probationary Interview

The time is 10:02 am and Mr. Nelson did not appear for his probationary interview with the Board.

Ms. Taxin informed the Board that Mr. Nelson has not provided the Division with his current address as required by his Memorandum of Understanding and Order (MOU). She stated that she and Judi Jensen, AAG, sent a letter to Mr. Nelson after the July meeting to notify him that he was out of compliance with his

MOU. Ms. Taxin stated that the letter requested Mr. Nelson to submit his current address and telephone number as soon as possible and he was notified that he was to meet with the Board today at 9:40 A.M. Ms. Taxin stated that the letter was sent to the Colorado address that was provided on a letter of employment and to Mr. Nelson's Loa, Utah address.

Ms. Taxin reminded the Board that Mr. Nelson did appear at the Division the day after the Board meeting on May 25, 2006 for his appointment, even though he had confirmed with Karen the day before the meeting that he would attend the next day. She stated that Mr. Nelson commented that he thought the meeting was that day. Ms. Taxin stated that Mr. Nelson submitted several employer reports that were written all on the same day but after he had terminated his employment with Aspen Achievement Academy, a Utah agency. She stated that, when she inquired about the required continuing education (CE), Mr. Nelson responded that he did not know where to obtain the CE. Ms. Taxin stated that she gave Mr. Nelson information and reminded him that the CE requirement must be completed within the 3 years of probation.

Ms. Taxin stated that Mr. Nelson informed her that he was moving to Colorado to a new position that does not require him to be licensed and that he was not really interested in being a Professional Counselor nor completing the education requirements for licensure. She stated that she informed Mr. Nelson that the Professional Counselor Extern license is not just a license for Mr. Nelson to practice and the expectation is for him to complete the education for licensure as a Certified Professional Counselor Intern. Ms. Taxin stated that Mr. Nelson responded that he is only interested in obtaining the Psychology license but that he has 3 years to complete the Professional Counselor coursework.

Ms. Protzman noted that this is the 3rd appointment Mr. Nelson has missed.

Dr. Gaede made a motion for the Division to move forward with agency action against the license. Ms. Miley seconded the motion. The Board vote was unanimous.

DISCUSSION ITEMS:

Board Member Training

Ms. Taxin conducted the Annual Board Member Training. She distributed information on the Open and Public Meeting Act, Structure of Licensing Board, specifically the Professional Counselors Board consisting of 4 licensed Professional Counselors and 1 public member.

Ms. Taxin covered the structure of licensing Board. She covered the requirements to close a meeting and to re-open the meeting. Ms. Taxin stated that a quorum of the Board must be present to conduct Board business of motions.

Ms. Taxin reviewed the responsibilities and Division expectations of a Board member. She stated that the number one responsibility is for the Board to protect the public. Ms. Taxin requested the Board to act fairly and effectively and not be too quick to judge. She stated that the Board should put their personal biases aside and should not come to a Board meet with personal agendas. She reminded Board members to be respectful of each other, the Division, any appointments and probationers. She requested the Board to be open to alternatives and be creative in each individual probationary circumstance.

Ms. Taxin requested Board members excuse themselves and leave the meeting if there is a personal conflict with a probationer.

She reminded the Board that Board business should not be discussed outside a Board meeting.

Ms. Taxin recommended Board members read and understand the Laws and Rules. She suggested they be professional and act with integrity, keep confidentiality and be good role models.

CORRESPONDENCE:

The Liaison Newsletter

The Board reviewed the Newsletter. **No action was taken.**

AASCB Notification of Finalization of
Management Agreement

NEXT MEETING SCHEDULED FOR:

The Board reviewed the information. **No action was taken.**

November 7, 2006

Ms. Taxin requested the Board to notify Karen if they have any items for the November 7 agenda. She reminded the Board that the November meeting may be cancelled if there is no business to conduct.

She asked if the Board had any concerns about the Utah Law and Rule examination to discuss at the next meeting.

Board members asked if the examination is open book or closed book as they have heard conflicting information.

Ms. Taxin responded that the examination is open book. She stated that there have been some issues with Thomson Prometric, the testing agency. She stated that we do need the testing agency for some examinations. Ms. Taxin stated that she is working on removing the requirement for the Utah Law and Rule examination from those professions where it is not required by Law as there is no correlation between passing the examination and knowing the scope of practice to be a good practitioner.

Ms. Protzman commented that she is opposed to taking out the requirement of the Law and Rule examination.

Ms. Taxin stated that further discussion will be put on a future agenda.

Ms. Protzman requested the Professional Counselor Board meetings continue to be scheduled for Tuesdays.

Other Board members concurred that Tuesdays are good for them.

MEETING ADJOURNED AT:

10:22 A.M.

Date Approved

Chairperson, Utah Professional Counselor Licensing
Board

Date Approved

Bureau Manager, Division of Occupational &
Professional Licensing